



OPĆA BOLNICA DUBROVNIK

**PATIENT RIGHTS**  
**REQUEST FOR ISSUING A COPY OF**  
**MEDICAL RECORDS**

**PP-OZ/5**  
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**Information of the applicant:**

\_\_\_\_\_  
Name and surname

\_\_\_\_\_  
Street and no.

\_\_\_\_\_  
Postal code and city

\_\_\_\_\_  
PIN

\_\_\_\_\_  
Contact (Tel/mob.)

**Please issue me** \_\_\_\_\_  
(Specify the name of the requested document)

**in connection with the treatment of** \_\_\_\_\_  
(Name and surname of the patient)

**Born on** \_\_\_\_\_ **who was treated in the CH Dubrovnik on the Ward**  
(Date of birth)

\_\_\_\_\_ **in the period from** \_\_\_\_\_ **till** \_\_\_\_\_  
(Name of the Ward) (Date) (Date)

**I need a copy of medical records for the purpose of** \_\_\_\_\_  
\_\_\_\_\_

In Dubrovnik, \_\_\_\_\_  
(Date) (Signature of the applicant)

**NOTE:**

**A copy of the identity card must be attached with the request and if it is a matter of inquiry the medical records of a spouse, common-law partner, adult child, parent, brother, sister or legal representative, a document proving kinship (birth certificate, marriage certificate, decision of the welfare centre) is required.**

(turn over)

*The patient and the person/s authorized by the patient have the right to access all the documentation related to the diagnosis and treatment of their disease. In case of the **patient's death**, if the patient did not expressly prohibit it during his life time, the patient's spouse, common-law partner, adult child, parent, brother or sister and legal representative or guardian of the patient have the right to medical records.*



## PATIENT RIGHTS

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We would like to instruct the applicants to review the provisions of Articles 23 and 24 of the **Law on Protection of Patients' Rights ("Official Gazette" no.169/04)**.

#### THE RIGHT TO ACCESS MEDICAL RECORDS

##### Article 23.

The patient has the right to access all medical documentation related to the diagnosis and treatment of his illness.

**The patient has the right, at his own expense, to request a copy of the medical records from paragraph 1 of this Article.**

The medical records delivered to the patient after a completed medical examination or treatment is prescribed by a special Law that regulates types and content as well as the way of managing, keeping, collecting and disposing of medical documentation.

##### Article 24.

In case of patient's death, if the patient has not expressly forbidden it, the right to inspect the medical records referred to in Article 23 paragraph 1 of this Law, has the patient's spouse, common-law partner, adult child, parent, adult brother or sister and the patient's legal representative or guardian.

Persons from paragraph 1 of this Article have the right to **request a copy of medical records** from paragraph 1 of this Article **at their own expense**.

Objection to the inspection of medical records according to paragraph 1 of this Article the patient should give in a written statement solemnized by a Notary public.

*(fill in CH Dubrovnik)*

<input type="checkbox"/> <b>APPROVED</b>	<hr/> <i>(Signature of the Head of the Organization Unit)</i>  In Dubrovnik, _____
<input type="checkbox"/> <b>NOT APPROVED</b> <i>(explanation):</i>	

***The patient and the person/s authorized by the patient have the right to access all the documentation related to the diagnosis and treatment of their disease. In case of the patient's death, if the patient did not expressly prohibit it during his life time, the patient's spouse, common-law partner, adult child, parent, brother or sister and legal representative or guardian of the patient have the right to medical records.***